



*Newfane Central School District
Board of Education*

NEWFANE BOARD OF EDUCATION MEETING MINUTES

AUGUST 6, 2019

The August 6, 2019 meeting of the Newfane Board of Education was held in room 129 of the Early Childhood Center. The meeting was called to order by Board Vice President Licht at 7:01 pm.

CALL TO ORDER

A. Casinelli, A. Kennedy, L. Licht, M. Lingle, E. Oudette, M. Stefanoski
J. Schmitt
M. Baumann, J. Bower, B. Schuler, G. Noon, H. Staley, P. Young, D. Bedette,
D. Hawkins
J. Long, J. Yaple, C. Alterio

**TRUSTEES PRESENT
TRUSTEES EXCUSED
ADMINISTRATION
PRESENT
OTHERS PRESENT**

The District Mission Statement was read by Trustee Lingle.

**PLEDGE OF ALLEGIANCE
and
DISTRICT MISSION
STATEMENT**

Motion made by Trustee Casinelli and seconded by Trustee Kennedy
RESOLVED, that the proposed agenda for August 6, 2019 be approved.
Resolution Carried: 6 YES 0 NO

**ESTABLISH ORDERS OF
THE DAY
Approved the agenda**

There were no comments at this time.

**Public remarks or
comments**

Mr. Young and Mrs. Staley presented to the Board of Education the updated Physical Education Plan. The video of MeMoves was demonstrated.

**PRESENTATIONS
Physical Education Plan**

PRESIDENT REPORT:

President Schmitt was excused from the meeting, there was no report.

REPORTS

SUPERINTENDENT REPORT:

Superintendent Baumann updated the Board of Education on the following: professional development opportunities were offered over the summer and were very well attended, the Summer Learning program wrapped up and the students planted a mini apple orchard at the High School as part of the program, there will be a new teacher orientation offered again this year on August 26 & 27.

COMMITTEE REPORTS:

Trustee Kennedy reminded the board of the NOSBA Mixer and spoke of the opportunity to professional development with NOSBA.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

M. Heitzenrater represented the NTA. He mentioned that the association is happy with the Chrome Books being offered which will help facilitate learning, they support the reorganization that is taking place in the district, and stated that it is good to be at labor peace.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, that the minutes of the July 9, 2019 and July 19, 2019 meetings of the Board of Education be and are approved.

Resolution Carried: 6 YES 0 NO

ROUTINE ORDER OF BUSINESS

Approved minutes
Encl. 2019.08.06.8A

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer’s Monthly Report for the period of May 2019.

Resolution Carried: 6 YES 0 NO

Accepted and filed the
Treasurer’s Monthly
Report
Encl. 2019.08.06.8B

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for June 30, 2019.

SCHOOL	PERIOD	ENDING BALANCE
Newfane Elementary School	7/1/18-6/30/19	\$ 6,398.25
Newfane Middle School	7/1/18-6/30/19	\$ 9,193.62
Newfane High School	7/1/18-6/30/19	\$ 59,190.03
		\$ 74,781.90

Resolution Carried: 6 YES 0 NO

Accepted and filed the
Quarterly Student
Activity Report
Encl. 2019.08.06.8C

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Fuel Reconciliation for the period ending June 2019.

Diesel Consumption	50,753 gallons
Diesel Inventory Variance	507 gallons 1.00%
Unleaded Consumption	20,271 gallons
Unleaded Inventory Variance	(16) gallons (.08%)

Resolution Carried: 6 YES 0 NO

Accepted and filed the
Fuel Tank Reconciliation
Encl. 2019.08.06.8D

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the period ending June 30, 2019.

Resolution Carried: 6 YES 0 NO

Approved the School
Lunch Profit and Loss
Statement
Encl. 2019.08.06.8E

Motion made by Trustee Lingle and seconded by Trustee Casinelli
RESOLVED, that the Board of Education, upon reviewing the
recommendation of the Committee on Special Education and the Committee
on Preschool Special Education will arrange for the appropriate special
education programs and services to be provided for meetings held
as listed in enclosure 2019.08.06.8F.

Resolution Carried: 6 YES 0 NO

Approved classification
and placement of
students
Encl. 2019.08.06.8F

Motion made by Trustee Lingle and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept and file the following Warrant Reports
for the period ending June 2019.

Resolution Carried: 6 YES 0 NO

Accept and file the
Warrants
Encl. 2019.08.06.8G

Motion made by Trustee Kennedy and seconded by Trustee Oudette
MOVED, that the Board of Education, enter into executive session for the
purpose of discussing specific personnel matters.

Resolution Carried: 6 YES 0 NO

Meeting recessed at: 7:26 pm Meeting reconvened at: 8:21 pm

Executive Session

Motion made by Trustee Lingle and seconded by Trustee Stefanoski
MOVED, that the agenda be amended to include resolution 9L, to create and
appoint a Coordinator of Community Programs and resolution 9I, the
addition of a JV Girls Soccer Coach appointment.

Resolution Carried: 6 YES 0 NO

Amended the agenda

Resolutions H-L were voted on by consensus to be listed separately in the
minutes.

Motion made by Trustee Oudette and seconded by Trustee Kennedy
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education extend the unpaid leave of absence for Julie
Seitz-Brummer, Elementary Teacher, that was previously approved at the
April 2, 2019 meeting of the Board of Education, effective April 4, 2019
through June 30, 2019, be and is extended through January 24, 2020, as per
enclosure 2019.08.06.9A.

Resolution Carried: 6 YES 0 NO

**PERSONNEL ORDER OF
BUSINESS**

Approved an unpaid
leave extension,
J. Seitz-Brummer
Encl. 2019.08.06.9A

Motion made by Trustee Kennedy and seconded by Trustee Oudette
RESOLVED, upon the recommendation of the Superintendent of Schools
that, John Hoar be and is appointed as Interim Principal of the Middle School
and be compensated at the rate of \$500.00 (five hundred dollars) per day,
effective August 26, 2019 through September 20, 2019.

Resolution Carried: 6 YES 0 NO

Appointed J. Hoar as
Interim Principal, Middle
School
Encl. 2019.08.06.9B

Motion made by Trustee Casinelli and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Jillian Long, residing in Lockport, New York, having NYS Initial
Certification in English Language Arts 7-12, be and is appointed as a 1.0 FTE
English Teacher, in the English Language Arts tenure area, at step 1, Masters,
effective August 28, 2019, with a four year probationary period from August
28, 2019 through August 27, 2023, contingent on meeting the eligibility
criteria set forth by state law, 8 NYCRR Section 30-1.3.

Resolution Carried: 6 YES 0 NO

Appointed J. Long as
1.0 FTE English Teacher
Encl. 2019.08.06.9C

Motion made by Trustee Kennedy and seconded by Trustee Stefanoski
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Joshua Yaple, residing in Newfane, New York, having NYS Professional
Certification in Physical Education and Health Education, be and is appointed
as a 1.0 FTE Physical Education/Health Teacher, in the Physical Education
tenure area, at step 1, Masters, effective August 28, 2019, with a four year
probationary period from August 28, 2019 through August 27, 2023,
contingent on meeting the eligibility criteria set forth by state law, 8 NYCRR
Section 30-1.3.

Resolution Carried: 6 YES 0 NO

Appointed J. Yaple as a
1.0 FTE Physical
Education Teacher
Encl. 2019.08.06.9D

Motion made by Trustee Casinelli and seconded by Trustee Kennedy
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Casey Alterio, residing in Akron, New York, having NYS Initial
Certification in Music Education, be and is appointed as a 0.6 FTE Music
Teacher, at step 1, Masters, August 28, 2019 through June 30, 2020;
FURTHER RESOLVED, that Casey Alterio be approved as a certified substitute
teacher and AIS Teacher Tutor for the 2019-2020 school year, time to be
determined by the building principal.

Resolution Carried: 6 YES 0 NO

Appointed C. Alterio as a
0.6 FTE Music Teacher,
Substitute Teacher and
AIS Teacher Tutor
Encl. 2019.08.06.9E

Motion made by Trustee Oudette and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Gretchen Harrington, residing in Lockport, New York, be an is appointed
to a full time, 10 month, position of Typist, effective August 21, 2019, at a
base rate of \$16.29/hr., according to the terms and conditions of the CSEA
collective bargaining agreement.

Resolution Carried: 6 YES 0 NO

Appointed G. Harrington
as Typist/Clerical
Encl. 2019.08.06.9F

Motion made by Trustee Lingle and seconded by Trustee Oudette
 MOVED, that resolution 9G, the reclassification of an appointment be tabled.

Resolution to table Carried: 6 YES 0 NO

TABLED

RESOLVE, upon the recommendation of the Superintendent of Schools, that Mary Haylett, currently appointed as an Instructional Associate (5 hours/day) and part time typist (3 hours/day), be reclassified and appointed as a full time, ten month Typist, Secretary to the Athletic Department, 8 hours/day, with up to twenty (20) additional days during July and August annually, effective July 1, 2019, at a base rate of \$16.29/hr., according to the terms and conditions of the CSEA collective bargaining agreement.

TABLED
 Reclassify an
 appointment of
 M. Haylett
 Encl. 2019.08.06.9G

Motion made by Trustee Lingle and seconded by Trustee Casinelli
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the following extracurricular clubs and organizations operate for the 2019-20 school year and that the following advisors be and are appointed according to provisions of Appendix C, Co-Curricular Stipends, of the Newfane Teacher's Association Collective Bargaining Agreement.

Appointed Co-curricular
 Advisors for the
 2019-2020 school year
 Encl. 2019.08.06.9H

High School:		Percentage	Step
Drama Club	Adria Francani	6.0	2
Senior Class Night	Adria Francani	\$250.00	
Musical Director	Adria Francani	7.0	3
Musical Assistants	Christopher Hart	5.0	7
(18% total for Musical)	Angela Dray	3.0	6
	Victor Thibault	3.0	11

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli
 RESOLVED, that the Board of Education cancel the JV Field Hockey season for the 2019-20 school year, and;
 FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, that the individuals listed below be and are appointed as coaches for the 2019-20 school year:

Approved Fall Coaches
 for the 2019-2020
 school year
 Encl. 2019.08.06.9I

<u>SPORT</u>	<u>POSITION</u>	<u>NAME</u>	<u>%</u>	<u>STEP</u>
Field Hockey	Varsity	Mary Haylett	8.5	3
Field Hockey	Jr. Varsity	Mary Haylett	6.8	6 <i>(cancelled season)</i>
Volleyball	Jr. Varsity	Jacqueline Parente	6.8	1
Soccer	Jr. Varsity (f)	Joshua Yaple	6.8	3

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Katelyn Bouchard, residing in Appleton, New York, be and is approved as an unpaid student, participating in field work, at the High School, in affiliation with the Childhood Education Program through Niagara County Community College, from September 3, 2019 through December 20, 2019 with Craig Isaacson, High School English Teacher, to complete 100 hours, unpaid.

Resolution Carried: 6 YES 0 NO

Approved student field work, K. Bouchard
Encl. 2019.08.06.9J

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Samantha Capobianco, be and is approved as an unpaid Counselor Intern, participating in field work, at the High School, in affiliation with the School Counseling Program through the University at Buffalo, School of Education, from September 3, 2019 through May 20, 2020, to complete 150 hours per semester with Robyn Wolf, High School Counselor.

Resolution Carried: 6 YES 0 NO

Approved a Practicum Student, S. Capobianco
Encl. 2019.08.06.9K

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education create the position of Coordinator of Community Programs, and; FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, that Bernadette Seymour be and is appointed as Coordinator of Community Programs, effective August 1, 2019 as per enclosure 2019.08.06.9L.

Resolution Carried: 6 YES 0 NO

Created the position of Coordinator of Community Programs and appointed B. Seymour
Encl. 2019.08.06.9L

Motion made by Trustee Lingle and seconded by Trustee Oudette RESOLVED, that the Board of Education take from the table the resolution to amend the Superintendent Contract, tabled at the July 9, 2019 meeting of the board.

Resolution Carried: 6 YES 0 NO

OLD ORDER OF BUSINESS
Took from the table, a resolution to amend the contract of the Superintendent of Schools

Motion made by Trustee Lingle and seconded by Trustee Oudette RESOLVED, that the board of education approve the amended contract of Superintendent of Schools, Michael Baumann, as per the agreement annexed to this resolution at the time of this meeting.

Resolution Carried: 6 YES 0 NO

Approved the amendment of the contract of the Superintendent of Schools
Encl. 2019.08.06.10B

The New Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Lingle and seconded by Trustee Kennedy RESOLVED, that the Superintendent of Schools, be and is authorized to execute the attached contract with the Niagara County Sheriff's Office for a School Resource Officer for the period of September 1, 2019 to August 31, 2020.

Resolution Carried: 6 YES 0 NO

NEW ORDER OF BUSINESS

Approved the SRO contract
Encl. 2019.08.06.11A

Motion made by Trustee Lingle and seconded by Trustee Kennedy RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following Tax Warrant providing a tax levy of \$13,549,518 to meet the estimated expenses of the school district plus \$125,000 for library purposes:

Approved the tax warrant
Encl. 2019.08.06.11B

To the collector of the Newfane Central School District, County of Niagara, New York State;

You are hereby commanded:

1. To give notice and start tax collection on September 3, 2019 (in accordance with the provision of Section 1322 of the Real Property Tax Law).
2. To give notice that the collection will end on November 1, 2019.
3. To collect taxes in the sum of \$13,549,518 to meet the estimated expenses of the school district plus \$125,000 for library purposes in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in this tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten (10) days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties to all taxes collected during the first month of the tax collection period (from September 3 to October 2, 2019). To add two percent (2%) interest penalties to all taxes collected during the second month of the tax collection (between October 3 and November 1, 2019) and to add an additional three (3%) percent interest penalties to all taxes collected after November 1, 2019 and to account for such sums as income due the school district.
7. To issue press-numbered receipts only on forms provided by the

school district in acknowledgment of receipt of payments of taxes and to retain, preserve, and file exact copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.

8. To promptly return this warrant at the expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected, and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

This warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the members of the Board of Education. This warrant shall expire on the date stated above unless a renewal of extension has been endorsed on the fact of the warrant in writing in accordance with Section 318, subdivision 2 of the Real Property Tax Law.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Kennedy RESOLVED, that per the conditions of the cafeteria personnel association and as recommended by the Superintendent of Schools for deferred compensation to the Food Service Director, that the following deferred compensation totaling \$5,619.94 be paid to the following personnel for the 2018-19 school year:

Approved the payment of Deferred Compensation, Cafeteria Encl. 2019.08.06.11C

Dorothy Berry	\$204.75	Cori Krause	\$215.58
Kathy Bower	\$68.36	Charlotte Newton	\$101.36
Lori Cammarata	\$356.05	Georgia Nicosia	\$187.88
Darlene Carey	\$139.85	Linda Peace	\$529.97
Edith Curry	\$218.88	Darlene Rose	\$362.80
Janet Enseleit	\$276.09	Cynthia Spoth	\$498.49
Tracy Eye	\$208.84	Deborah Yaple	\$265.77
Irene Gerhardt	\$506.87	Joanne Huntington	\$840.44
Stacey Iles	\$265.82		
Glenda Johnson	\$372.14		

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Kennedy RESOLVED, that upon the recommendation of the Superintendent of Schools, that Direct Energy being the lowest responsible bidder, as analyzed by Energy Enterprises, Inc., relative to the large usage group bid of July 17, 2019, be and is awarded the bid to supply natural gas to the Newfane Central School district for one year, from September 1, 2019 to August 31, 2020, using the one-year method 1 for index based pricing of \$0.3430 plus the current month's New York Mercantile Exchange settlement price.

Awarded a Natural Gas bid Encl. 2019.08.06.11D

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Kennedy
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education approve the Physical Education Plan as outlined
in enclosure 2019.08.06.11E.

Resolution Carried: 6 YES 0 NO

Approved the Physical
Education Plan
Encl. 2019.08.06.11E

Motion made by Trustee Lingle and seconded by Trustee Kennedy
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Newfane District Wide Safety Plan be approved.

Resolution Carried: 6 YES 0 NO

Approved the District
Wide Safety Plan
Encl. 2019.08.06.11F

Motion made by Trustee Lingle and seconded by Trustee Kennedy
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the items listed in Enclosure 2019.08.06.11G and appended to this
resolution be and are declared excess property, and;
FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be
and is authorized to dispose said items.

Resolution Carried: 6 YES 0 NO

Declared excess property
Encl. 2019.08.06.11G

CONCLUDING ORDERS OF BUSINESS

There were no remarks or comments at this time.

Public remarks or
comments

This time was used for trustees to share information without action.

Anything for the "good
of the order"

- Audit Committee – 6:45 pm

Presentations for Next
Meeting

Motion made by Trustee Kennedy and seconded by Trustee Casinelli
MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 6 YES 0 NO

Meeting adjourned at: 8:40 pm

ADJOURNMENT

Respectfully submitted,

Bernadette Seymour
District Clerk